

Indira Gandhi Delhi Technical University for Women Kashmere Gate, Delhi-110006

Examination Division

Ref. No. 06(16)/2015-IGDTUW-Exam 1238-50

Dated: - 24th November 2016

Circular No: 23/2016/Exam

Subject: - Verification of the Personal Information and Degree details by the students

Dear Students,

University is in the process of preparing the "Consolidated Statement of Marks" and Degree etc. for the students who have graduated from the University. In this context, students are required to verify their personal details and marks details by logging in to Examination Portal. Students are also required to provide the necessary information like father's name, mother's name etc. both in English and Hindi using 'Edit/submit your Details' Tab on the Home page of the student account in Examination Portal. A feature has been provided in the Portal to write the names in Hindi by using either English keyboard or virtual Hindi keyboard feature available in the edit form.

After verifying the information student must take the printout of details verified from the Examination Portal and send a duly verified and signed copy at the following address on or before 08th December 2016: -

Dean (Examination Affairs), Examination Division, Indira Gandhi Delhi Technical University for Women, Kashmere Gate, Delhi-110006

In case a student does not verify the details, it will be assumed that the information available in the Examination Portal is complete and correct and no request for any change subsequently will be entertained.

For any support or query you can send email at support.exam@igdtuw.ac.in

(Prof. R.K Šingh) Dean (Examination Affairs)

Copy for information to:

- i) Dean (Academic Affairs)
- ii) All HoDs
- iii) Dy. Dean (Exam Affairs)/Consultant (Examinations)
- iv) Incharge (Web Services) to upload the circular on the website.
- v) PS to Vice Chancellor
- vi) PA to Registrar
- vii) Academic Branch